DEPED QUEZON
ICT UNIT
UPLOADED
Date/Time: NOV 07 2025
By: CHAN 4:35
Ref. No. NOA 706-2025

Appendix 61

PURCHASE ORDER

DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

Supplier: M.I. SEVILLA RESORT
Address: BRGY. DOMOIT, LUCENA CITY
TIN 176-763-942-002
ITB NO. 2025-06-SERVICES

P.O. No.: 2025-10-0241
Date: OCTOBER 28, 2025
Mode of Procurement COMPETITIVE BIDDING

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery LUCENA CITY
Date of Delivery NOV 6-9, 2025

Delivery Term within 15 Calendar Days upon receipt of NTP
Payment Term 30 working days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		NOV 6-9, 2025			
		NOV 6 2025			
	PAX	FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	150	1,996.00	299,400.00
		NOV 7 2025			
	PAX	FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	150	1,996.00	299,400.00
		NOV 8 2025			
	PAX	FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	150	1,996.00	299,400.00
		NOV 9 2025			
	PAX	FOOD/VENUE Food: Breakfast, AM Snack, Lunch, PM Snacks	150	796.00	119,400.00
		SUPPLY OF FOOD VENUE AND ACCOMMODATION FOR THE CONDUCT OF PEDAGOGICAL RESKILLING OF TEACHERS ON THE ESSENTIALS OF STREAMLINING STORIES (PRESS) FOR SCHOOL PAPER PRODUCTION			
		GRAND TOTAL			**1,017,600.00**

(TOTAL Amount In Words) **ONE MILLION SEVENTEEN THOUSAND SIX HUNDRED PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Miradeth I. Sevilla
Proprietress

M.I. SEVILLA RESORT
Signature over Printed Name of Supplier

NOV 05 2025
Date

Very truly yours,

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101
Funds Available :

EDMUNDO MARIN, JR.
Accountant III

ORS/BURS No. :
Date of the ORS/BURS :
Amount